

# COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING AGENDA

*Coatesville Area Senior High School Auditorium*

**SEPTEMBER 10, 2019**

*(Immediately Following Committee Meetings)*

## **OPENING ACTIVITIES**

### **1. CALL TO ORDER**

### **2. PURPOSE OF MEETING**

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

### **3. READING OF MISSION STATEMENT**

*The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.*

### **4. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

### **5. ROLL CALL**

#### **Board of School Directors**

Robert J. Fisher, President	<i>(Education Committee)</i>
Thomas N. Keech, Vice President	<i>(Finance Committee)</i>
Henry J. Assetto	<i>(Education Committee)</i>
Tyrone Carter	<i>(Operations Committee)</i>
James Hills	<i>(Finance Committee)</i>
Robert T. Marshall, Jr.	<i>(Education &amp; Policy Committees)</i>
Brandon J. Rhone	<i>(Operations &amp; Policy Committees)</i>
Thomas Siedenbuehl	<i>(Policy Committee)</i>

#### **Administration**

Richard F. Dunlap, Jr., Ed.D., Superintendent of Schools  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning  
Karen Hall, Director of Human Resources and School Board Secretary  
Lisa Hauswirth, Director of Special Education  
Jason Palaia, Director of Elementary and Secondary Education  
Rita Perez, Director of Pupil Services

#### **Solicitor**

Michael I. Levin, Esquire

### **6. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

**Appointment of School Board Director for Region II Board Vacancy**

**RECOMMENDED MOTION:** That the Board of School Directors appoint a new School Board Director to fill the unexpired term in Region II recently vacated by Ann M. Wuertz.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

**CONSENT AGENDA** (*Robert Fisher, Board President*)

**RECOMMENDED MOTION:** That the Board of School Directors approve the consent agenda items:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**1. FINANCE COMMITTEE** (*Thomas Keech, Chair*)

**A. Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the enclosed financial statements/bills payable list, as presented. ([Enclosure](#))

**B. C. C. I. U. IDEA-B Use of Funds and Intergovernmental Agreement for 2019-2020**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 2019-2020 IDEA-B Use of Funds and Intergovernmental Agreement between the Chester County Intermediate Unit and the Coatesville Area School District, as presented. ([Enclosure](#))

**C. Chester County Tax Claim Bureau Repository Sale**

**RECOMMENDED MOTION:** That the Board of School Directors approve the repository sale as recommended by the Chester County Tax Claim Bureau of the following parcel. ([Enclosure](#))

- Bidder: MICRO, LLC
- Parcel No: 37-2-4800.328-T
- Bid Amount: \$3,000
- Total School Taxes: \$13,872.82

**D. Independent Contractor Contract – Dr. Jose Monasterio**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Independent Contractor’s Contract with Dr. Jose Monasterio, as presented. ([Enclosure](#))

**E. Walnut Street Theatre – Anti-Bullying and Bullying Awareness – All Elementary Schools**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Assembly Agreements between Walnut Street Theatre and CASD, as presented. ([Enclosure](#))

**F. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Giles, Linda, Reading Specialist for North Brandywine Middle School. Letter Dated: 9/1/2019. Reason: Personal. Effective: 9/10/2019.
- 2) Thompson, Jacqueline, Elementary Teacher for Rainbow Elementary School. Letter Dated: 8/28/2019. Reason: Personal. Effective: 10/28/2019.

b. CATSS

- 1) Haarstick, Jennifer, 5.75 Hour Aide for Caln Elementary School. Letter Dated: 8/26/2019. Reason: Personal. Effective: 8/26/2019.

c. EXTRA DUTY

- 1) Kahanofsky, Jesse, Assistant Basketball Coach for the Coatesville Area High School Campus. Letter Dated: 9/3/2019. Reason: Personal. Effective: 9/3/2019.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Canning, Jessica, STEM Advisor for Reeceville Elementary School. Posted: 6/7/2019. Salary: \$907.50. Effective: 2019—2020 School Year. SP4: Staff.
- 2) Crawford, Brittany, Vocal Music Director for the Coatesville Area High School Campus. Posted: 7/29/2019. Salary: \$5,550. Effective: 2019—2020 School Year. SP4: Staff.

- 3) Gormley, Audrey, Mentor for Abigail Olsen for Caln Elementary School. Posted: 7/18/2019. Salary: \$1,000. Effective: 2019—2020 School Year. SP4: Staff.
- 4) Hines, Gabrielle, Cheerleading Coach for North Brandywine Middle School. Effective: 2019—2020 School Year. SP4: Staff.
- 5) Strauber, Sarah, Mentor for Jacqueline Miehle for Rainbow Elementary School. Posted: 7/18/2019. Salary: \$1,000. Effective: 2019—2020 School Year. SP4: Staff.
- 6) Thompson, Tyree, Mentor for Nicole Dillon for the Coatesville Area Senior High School. Posted: 7/18/2019. Salary: \$500. Effective: 2019—2020 School Year. SP4: Staff.
- 7) Thompson, Tyree, Mentor for Sarah Toth for East Fallowfield Elementary School and Caln Elementary School. Posted: 7/18/2019. Salary: \$1,000. Effective: 2019—2020 School Year. SP4: Staff.
- 8) Yerk, San Dee, Mentor for Ashley Viscuso for North Brandywine Middle School. Posted: 7/18/2019. Salary: \$500. Effective: 2019—2020 School Year. SP4: Staff.

**3. Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave of Absence as indicated:

a. CATSS

- 1) Heckert, Kathie, Payroll Secretary for the Coatesville Area School District. Effective: 12/14/2018—10/10/2019.
- 2) Vazquez-Sanchez, Maria, Receptionist for the Administration Building. Effective: 4/30/2019—9/5/2019.

**4. Voluntary Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Voluntary Transfer of:

a. CATSS

- 1) Cotto, Ruth, move from Special Education One-on-One Aide for King's Highway Elementary School to Special Education One-on-One Aide for East Fallowfield Elementary School. Effective: 2019—2020 School Year.

**5. Involuntary Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approve the involuntary Transfer of:

a. CATSS

- 1) Andrews, Stacey, move from Special Education One-on-One Aide for the Coatesville Area Senior High School to Special Education One-on-One Aide for the Coatesville Area Intermediate High School. Effective: 2019—2020 School Year.
- 2) Dunlap, George, move from Special Education One-on-One Aide for South Brandywine Middle School to Special Education One-on-One Aide for North Brandywine Middle School. Effective: 2019—2020 School Year.
- 3) Frymiare, Carol, move from Special Education One-on-One Aide for South Brandywine Middle School to Special Education One-on-One Aide for North Brandywine Middle School. Effective: 2019—2020 School Year.
- 4) Gatano, Ann, move from Special Education One-on-One Aide for South Brandywine Middle School to Special Education One-on-One Aide for Rainbow Elementary School. Effective: 2019—2020 School Year.
- 5) Gray, Voncille, move from Special Education One-on-One Aide for the Coatesville Area Intermediate High School to Special Education One-on-One Aide for the Coatesville Area Senior High School. Effective: 2019—2020 School Year.
- 6) Harvey, Carla, move from Special Education One-on-One Aide for the Coatesville Area Intermediate High School to Special Education One-on-One Aide for the Coatesville Area Senior High School. Effective: 2019—2020 School Year.
- 7) Henderson, Nancy, move from Special Education One-on-One Aide for King's Highway Elementary School to Special Education One-on-One Aide for Scott 6<sup>th</sup> Grade Center. Effective: 2019—2020 School Year.
- 8) Holmes, Casandra, move from Special Education One-on-One Aide for the Coatesville Area Intermediate High School to Special Education One-on-One Aide for the Coatesville Area Senior High School. Effective: 2019—2020 School Year.
- 9) Hunt, Leon, move from Special Education One-on-One Aide for South Brandywine Middle School to Special Education One-on-One Aide for the Coatesville Area Intermediate High School. Effective: 2019—2020 School Year.
- 10) Knecht, Melissa, move from Special Education One-on-One Aide for the North Brandywine Middle School to Special Education One-on-One Aide for Scott 6<sup>th</sup> Grade Center. Effective: 2019—2020 School Year.
- 11) Matuszewski, Amelia, move from Special Education One-on-One Aide for South Brandywine Middle School to Special Education One-on-One Aide for North Brandywine Middle School. Effective: 2019—2020 School Year.
- 12) Miles, Vincent, move from Special Education One-on-One Aide for South Brandywine Middle School to Special Education One-on-One Aide for North Brandywine Middle School. Effective: 2019—2020 School Year.

- 13) Mull, Tammie, move from Special Education One-on-One Aide for the Coatesville Area Senior High School to Special Education One-on-One Aide for the Coatesville Area Intermediate High School. Effective: 2019—2020 School Year.
- 14) Musick, Joyce, move from Special Education One-on-One Aide for South Brandywine Middle School to Special Education One-on-One Aide for North Brandywine Middle School. Effective: 2019—2020 School Year.
- 15) Norris, Demetrius, move from Special Education One-on-One Aide for Scott 6<sup>th</sup> Grade Center to Special Education One-on-One Aide for the Coatesville Area Intermediate High School. Effective: 2019—2020 School Year.
- 16) Parker, Jackie, move from Special Education One-on-One Aide for Reeceville Elementary School to Special Education One-on-One Aide for North Brandywine Middle School. Effective: 2019—2020 School Year.
- 17) Sheckells, Joanne, move from Special Education One-on-One Aide for Rainbow Elementary School to Special Education One-on-One Aide for Caln Elementary School. Effective: 2019—2020 School Year.
- 18) Sipprell, Dawn, move from Special Education One-on-One Aide for Reeceville Elementary School to Special Education One-on-One Aide for Scott 6<sup>th</sup> Grade Center. Effective: 2019—2020 School Year.
- 19) Sweigart, Hope, move from Special Education One-on-One Aide for Reeceville Elementary School to Special Education One-on-One Aide for East Fallowfield Elementary School. Effective: 2019—2020 School Year.
- 20) Tooles, Margaret, move from Special Education One-on-One Aide for Scott 6<sup>th</sup> Grade Center to Special Education One-on-One Aide for the Coatesville Area Intermediate High School. Effective: 2019—2020 School Year.
- 21) Warren, Dottie, move from Special Education One-on-One Aide for King's Highway Elementary School to Special Education One-on-One Aide for Scott 6<sup>th</sup> Grade Center. Effective: 2019—2020 School Year.
- 22) Wright, Heather, move from Special Education One-on-One Aide for South Brandywine Middle School to Special Education One-on-One Aide for North Brandywine Middle School. Effective: 2019—2020 School Year.

**6. Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Change of Status as indicated:

a. CATSS

- 1) Grant, Dianne, move from 2.5 Hour Cafeteria/Playground Aide for East Fallowfield Elementary School to 5 Hour Cafeteria/Playground Aide for East Fallowfield Elementary School and North Brandywine Elementary School. Effective: 8/26/19. SP4: Staff.

- 2) Hilton, Betty, move from 5 Hour Cafeteria/Playground Aide for East Fallowfield Elementary School to 3 Hour Cafeteria/Playground Aide for East Fallowfield Elementary School and North Brandywine Elementary School. Effective: 8/26/19. SP4: Staff.

7. **Creation of New Position(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the creation of Title 1 Tutoring for Elementary Grades K-5, Scott 6<sup>th</sup> Grade Center and North Brandywine Middle School to be funded by Title 1 grant money for the duration of the 2019—2020 School Year. Number of tutors needed will be based upon enrollment.

8. **Tenure**

**RECOMMENDED MOTION:** That the Board of School Directors approve tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code:

- Emily Fichter, Effective: 8/22/2019
- Audrey Gormley, Effective: 8/23/2019
- Carol Hengel, Effective: 8/29/2019
- Meredith Johnston, Effective: 8/25/2019
- Tammy McHugh, Effective: 4/26/2019
- Luke Nelson, Effective: 8/23/2019
- Sean Nichols, Effective: 8/22/2019
- Thora Schlosser, Effective: 8/22/2019
- Heather Stine, Effective: 8/22/2019

9. **Correction**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Correction from Involuntary Transfers as indicated:

a. CATA

- 1) Bien, Jessica, remain at North Brandywine Middle School. Effective: 2019—2020 School Year.

2. **EDUCATION COMMITTEE** (*Robert Fisher, Chair*)

A. **Student Teacher/Intern/Practicum Placements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following student teacher/intern/practicum placements, as presented:

➤ **West Chester University effective September 2019 through May 2020**

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Location</u>
Samantha Roth	Sue O’Connell	King’s Highway ES

**3. OPERATIONS COMMITTEE** *(Committee Chairperson)*

**A. Request to Waive Fees – Bridge Academy Middle School Youth Group – Scott MS**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request from the Bridge Academy to waive fees in the amount of \$4,590 for use of the gymnasium on Mondays from 6:15 - 8:00 p.m. on the following dates: [\*\(Enclosure\)\*](#)

- |                    |                   |
|--------------------|-------------------|
| September 30, 2019 | February 24, 2020 |
| October 28, 2019   | March 30, 2020    |
| November 25, 2019  | April 20, 2020    |
| January 27, 2020   | May 11, 2020      |

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

**INFORMATION ITEMS**

**ADJOURNMENT**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_

*Notice of this public meeting was advertised in the Daily Local News on January 1<sup>st</sup> & August 22<sup>nd</sup> 2019 and on the website. Copies of the minutes will be maintained in the office of the Board Secretary.*